

D 124403**(Pages : 3)****Name.....****Reg. No.....****SECOND SEMESTER (CBCSS—UG) DEGREE [SUPPLEMENTARY]
EXAMINATION, APRIL 2025****B.Com/BBA/B.A./B.Sc****English****ENG 2A 03—WRITING FOR ACADEMIC AND PROFESSIONAL SUCCESS****(2019 Syllabus)****Time : Two Hours and a Half****Maximum : 80 Marks****I. Answer the following questions. 2 marks each :**

- 1 What are the popular style guides in use today ?
- 2 What is 'blind peer reviewing' ?
- 3 What is Parallelism ?
- 4 What is recommendation report ?
- 5 Correct parallelism related mistakes in the following sentences :
 - a) Fabin was interested in reading newspaper, watching films and he plays chess.
 - b) Anju reads novels, writes poems, and is interested in writing short stories.
- 6 Give one-word substitutes for the following expressions :
 - a) despite the fact that.
 - b) on a frequent basis.
 - c) on a daily basis.
 - d) first and foremost.
- 7 Eliminate wordiness in the following sentences :
 - a) Antony Noel, who was my former student, passed the civil service examination.
 - b) It gives me immense pleasure in introducing the chief guest of the day.
- 8 What is a review ?
- 9 Identify dependent and independent clauses :
 - a) Abdu carries chocolates wherever he goes.
 - b) When you finish your assignments, please help me in the kitchen.

Turn over

10 Give formal alternatives to the following colloquial expressions :

- | | |
|--------------------------|------------------|
| a) Knowledgeable expert. | b) Madrassi. |
| c) Still remains. | d) Past history. |

11 What is a Memo ?

12 Punctuate the following sentence :

mr shyam what are you doing said kevin varghese

13 What is a Survey ?

14 What is 'honor code' ?

15 What is a thesis statement ?

(Ceiling 25)

II. Answer the following questions in *a paragraph* of 100 words each. 5 marks each :

- 16 Briefly discuss the step by step process of writing an academic assignment.
- 17 Differentiate between the skills expectation in school and college with focus on writing.
- 18 What is meant by Academic integrity ?
- 19 Write a blog on the tea shop in your village.
- 20 Write a report on the college day celebrations in your college.
- 21 Write an email to the editor of a local newspaper informing him on the poor condition of roads in your locality.
- 22 Narrate an incident during your school days in a paragraph using the principles of narrative writing.
- 23 What is Questionnaire ? What are the two kinds of questions used in questionnaire ?

(Ceiling 35)

III. Answer any *two* of the following questions in about 200 words :

- 24 Prepare a cover letter and resume to apply for the post of Customer Executive in a Multinational company.
- 25 Write a five paragraph essay on any one of the following topics employing the rules and techniques of writing academic paragraph and essay :
 - (a) Effects of Social Networking Sites ;
 - (b) Drug abuse in Kerala ;
 - (c) Influence of video games ; and
 - (d) Artificial intelligence in education.
- 26 Write a full length review of a film you have recently watched.
- 27 Write an essay on report writing and types of reports.

(2 × 10 = 20 marks)